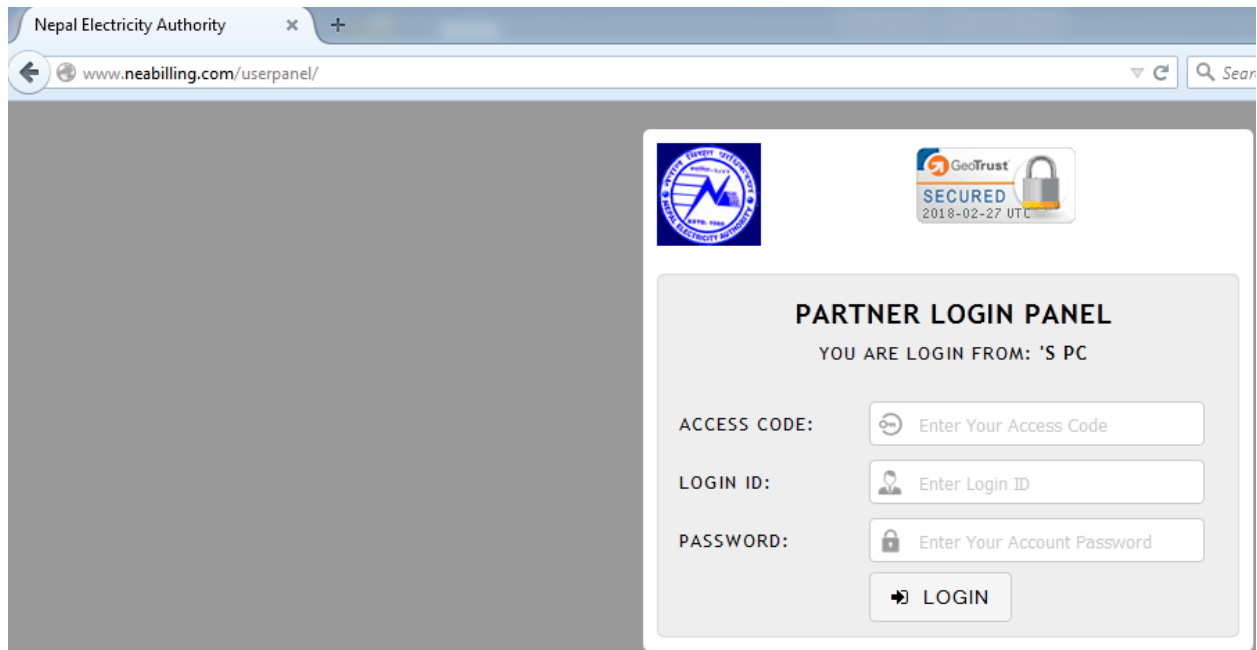
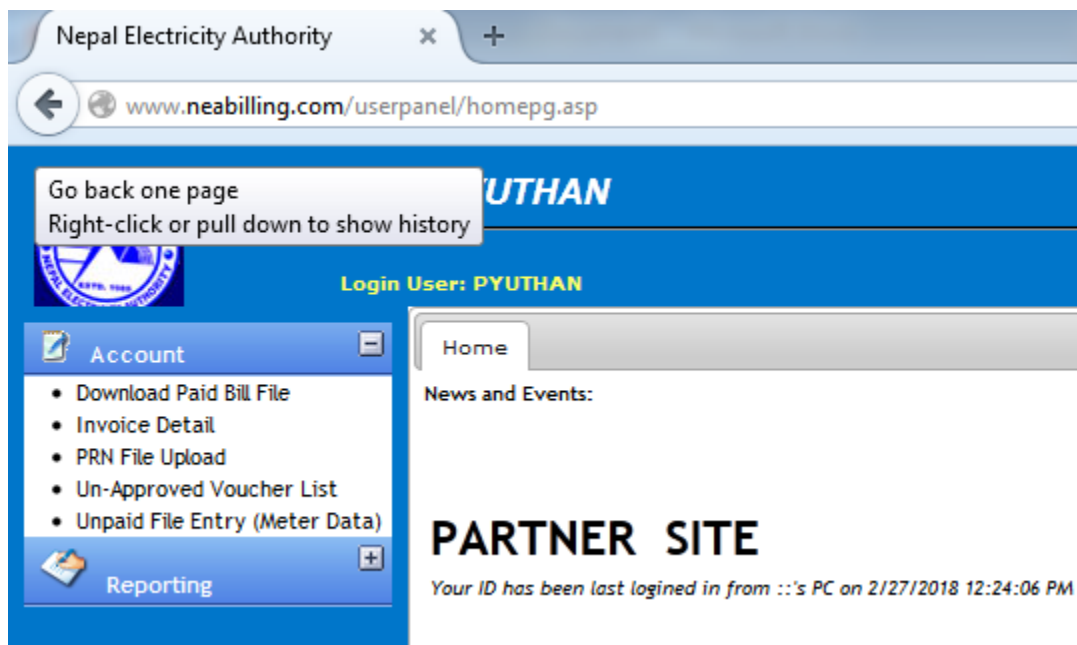


Online Billing System Notes

1. Consumer paid data DOWNLOAD from Online server(KTM)
 - Open web browser(Internet Explorer or Chrome or Mozillia)
 - Type this name in address field : **https://neabilling.com/userpanel**
Enter the provided ID and password in respective field:
ACCESS Code -----
USERID -----
PASSWORD -----



Now DOWNLOAD Consumer paid file from Online Server (KTM)



- Click on ACCOUNT
- Click on DOWNLOAD Paid Bill File

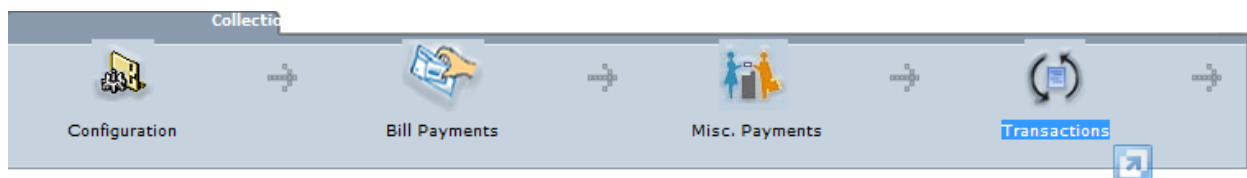
Paid Bill List				
Office Code	File Generated DateTime	No. Of Paid Transaction	File Name	Paid By
293	2/26/2018 11:51:45 PM	4	Download File Size: 0.0381 MB.	Prabhu Bank..
293	2/26/2018 11:51:45 PM	3	Download File Size: 0.0381 MB.	Paypoint Nepal Pvt. Ltd.
293	2/26/2018 11:51:45 PM	9	Download File Size: 0.0391 MB.	ESEWA Company
293	2/26/2018 11:51:44 PM	3	Download File Size: 0.0381 MB.	cfs remit pvt. ltd.
293	2/25/2018 11:52:52 PM	1	Download File Size: 0.0376 MB.	Prabhu Bank..
293	2/23/2018 11:52:49 PM	4	Download File Size: 0.0381 MB.	Prabhu Bank..

Now you can see many individual vendor Consumer paid records.

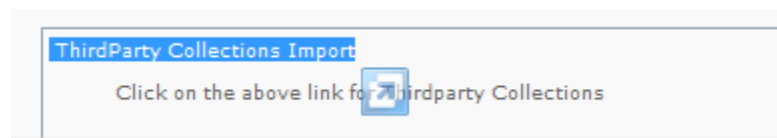
- Click on individual record of DOWNLOAD (Blue Color) button one by one.
- All downloaded file will be saved in My documents/DOWNLOAD folder.
- You can copy those DOWNLOADED files into your own folder.

The downloaded file has to insert into mPower system. How it will be:

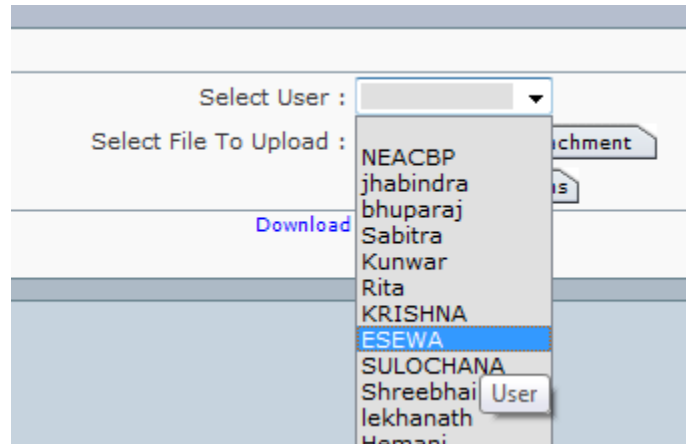
- Log on mPower system.
- Click on Collection Module Transaction



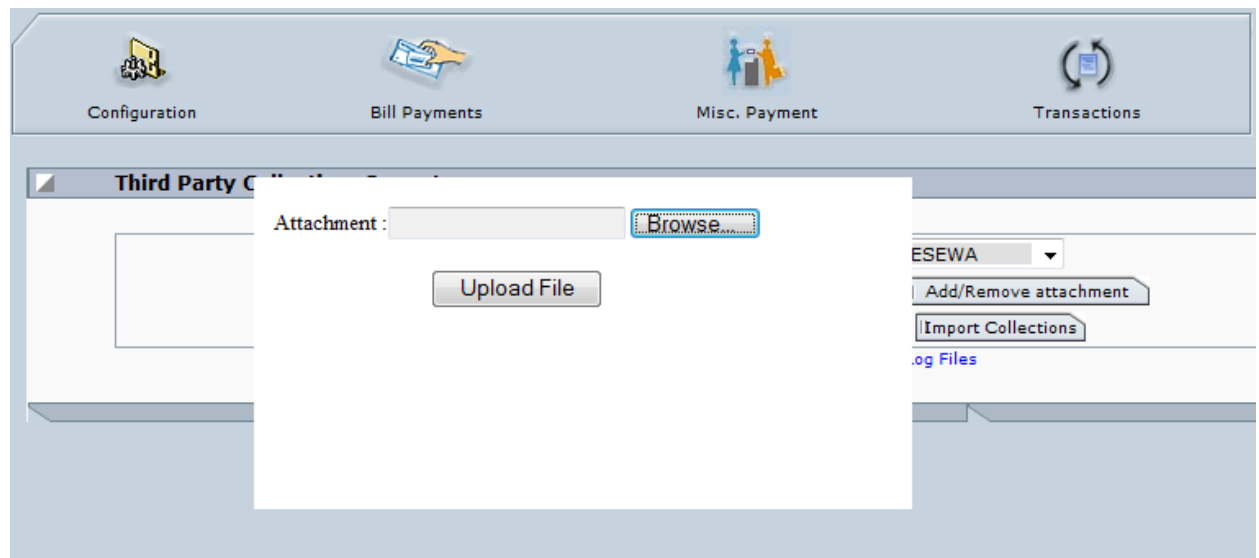
- Click on Third Party Collection Import



- Select respective user: Select User



- Click on Add/Remove Attachment
- Click on Browse

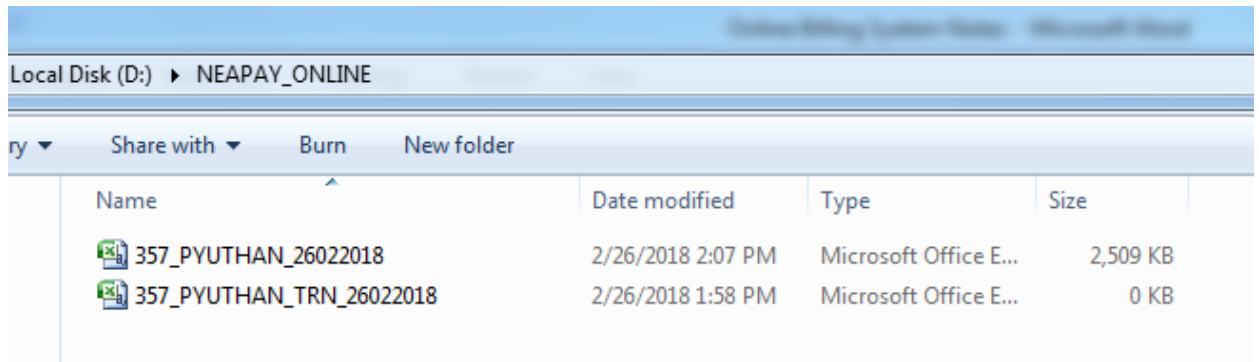


- Select DOWNLOAD ESEWA paid file from your saved location and click on OPEN .
- Click on Upload File.
- Click on Import Collection.

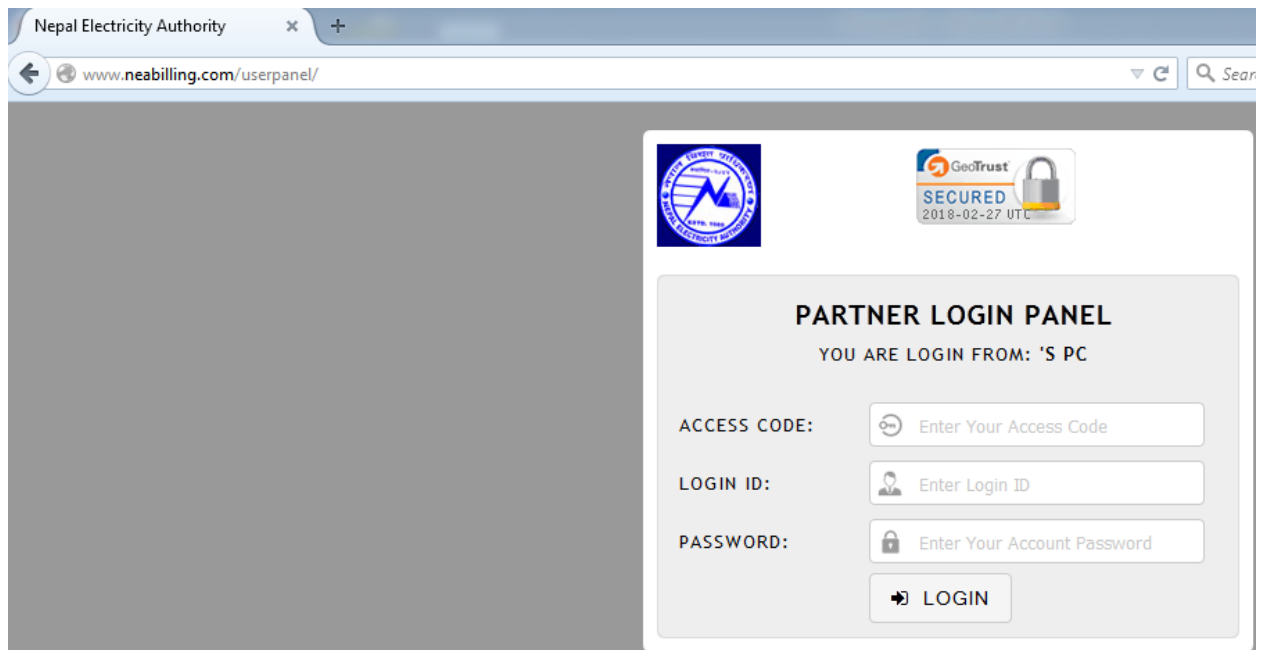
You have to repeat this process for all downloaded file with selection of different user like PAYPOINT,PRAVHU,NIBL etc.

2. Now you have to generate consumer New unpaid file to UPLOAD into Online server (KTM)
 - Double click on BANK_DATA.bat file which will be in your Branch folder.(The black screen will open and Unpaid data will generate)(The black Screen will close automatically after few minutes(depend on Number of consumer)

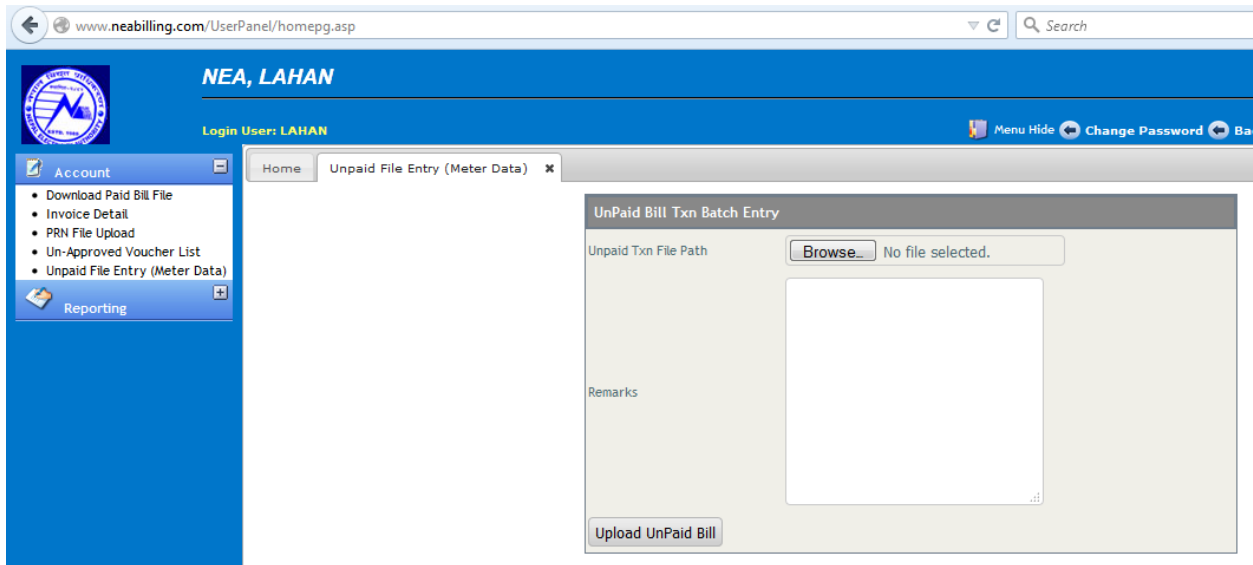
- The Unpaid file will save on D:\NEAPAY_ONLINE\



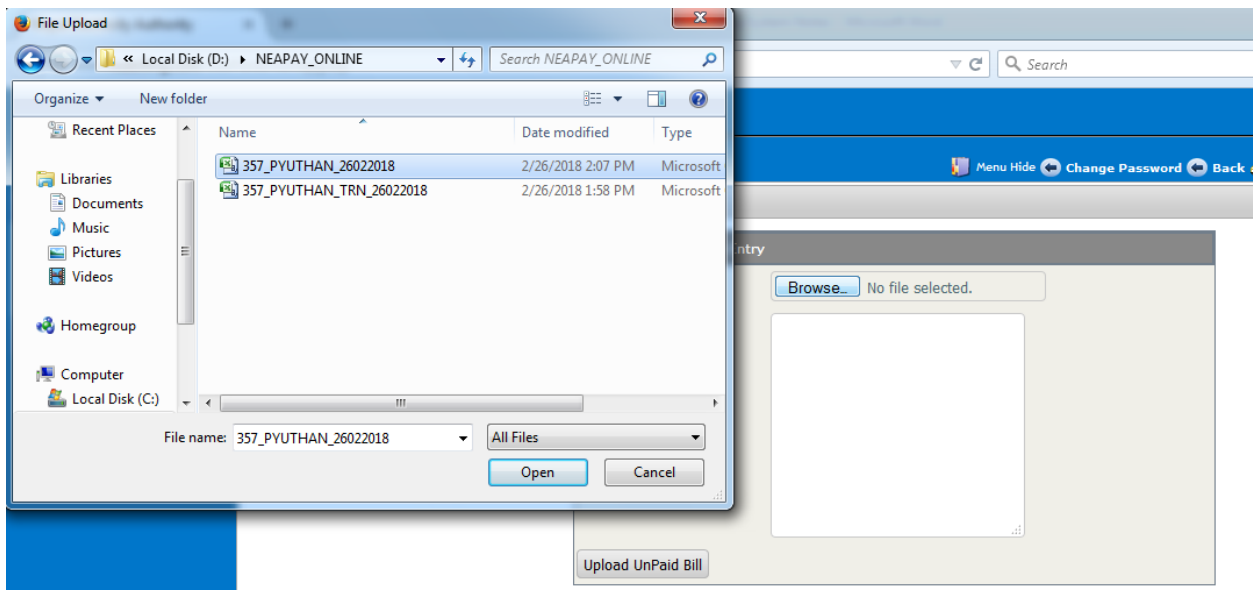
- Now those two file has to sent into Online server(KTM)
3. How to UPLOAD unpaid data into Online server(KTM)
- Log on Online server(KTM) through Chrome,Mozilla



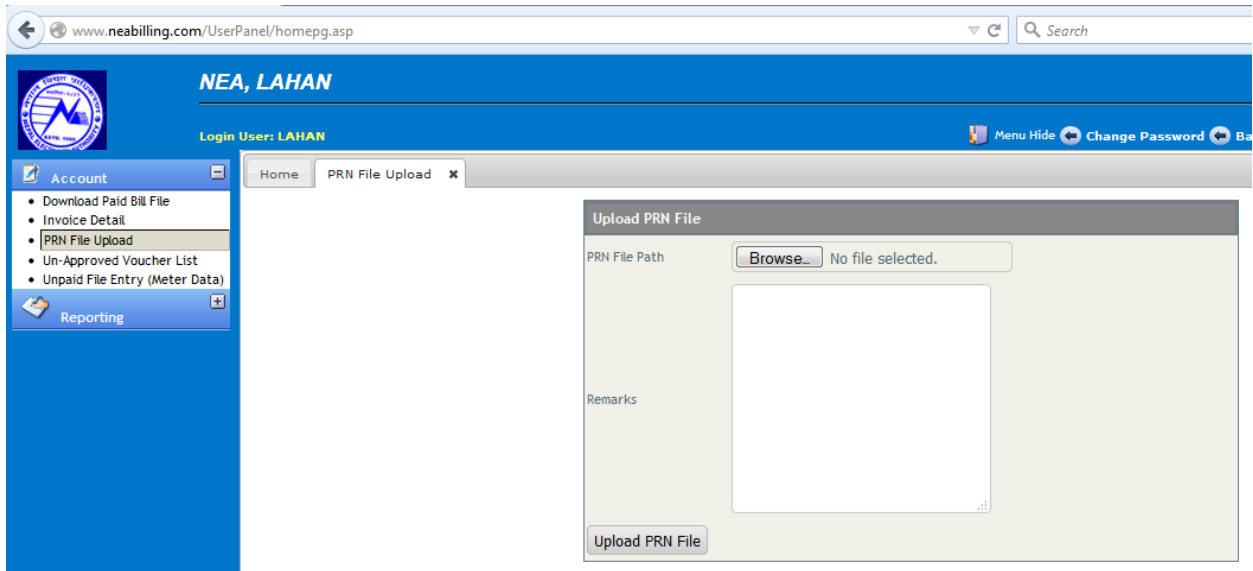
- **Click on Unpaid File Entry(Meter Data)**



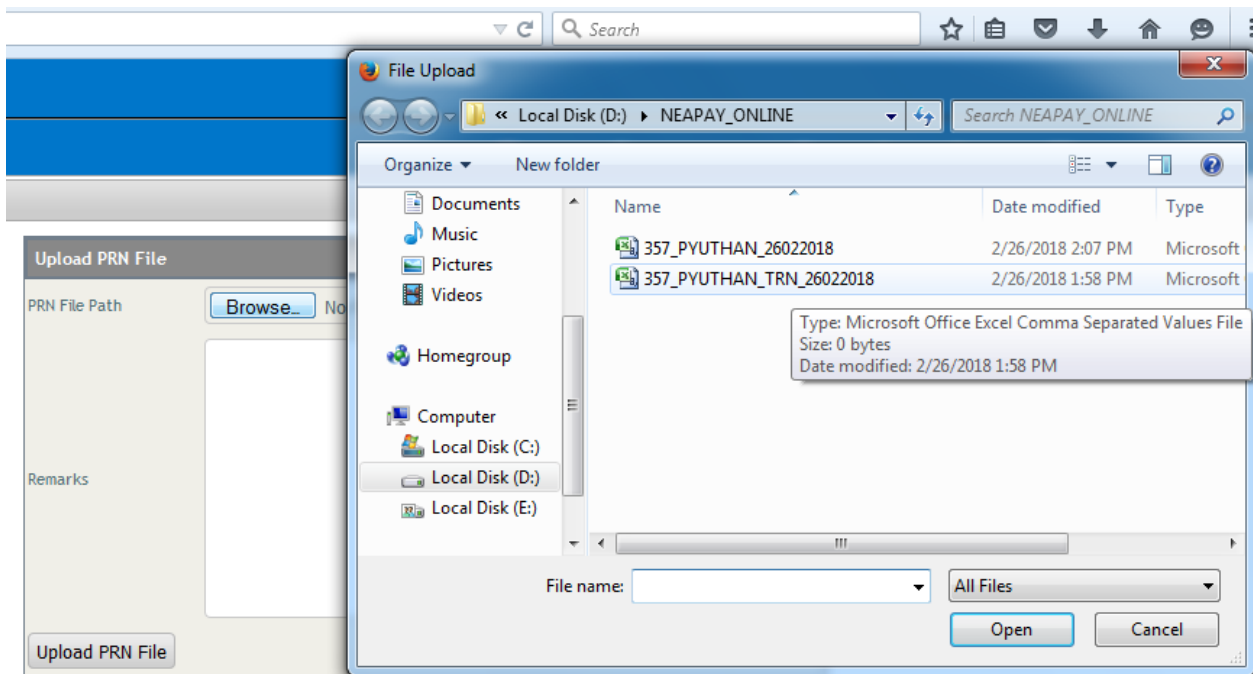
- Click on Browse and Select prepared data from the location D:\NEAPAY_ONLINE\357_PYUTHAN_26022018 and click on Open



- Type Today date in remarks
 - Click on Upload Unpaid Bill (It will Take time depending on Internet Speed)
4. Now you have upload TRN(TRANSACTION FILE) for reconciliation.
- **Click on PRN Upload file**
 - **Click on Browse**



- select respective TRN file D:\NEAPAY_ONLINE\
357_PYUTHAN_TRN_26022018
- Type today date in remarks.
- **Click on Upload PRN File.**



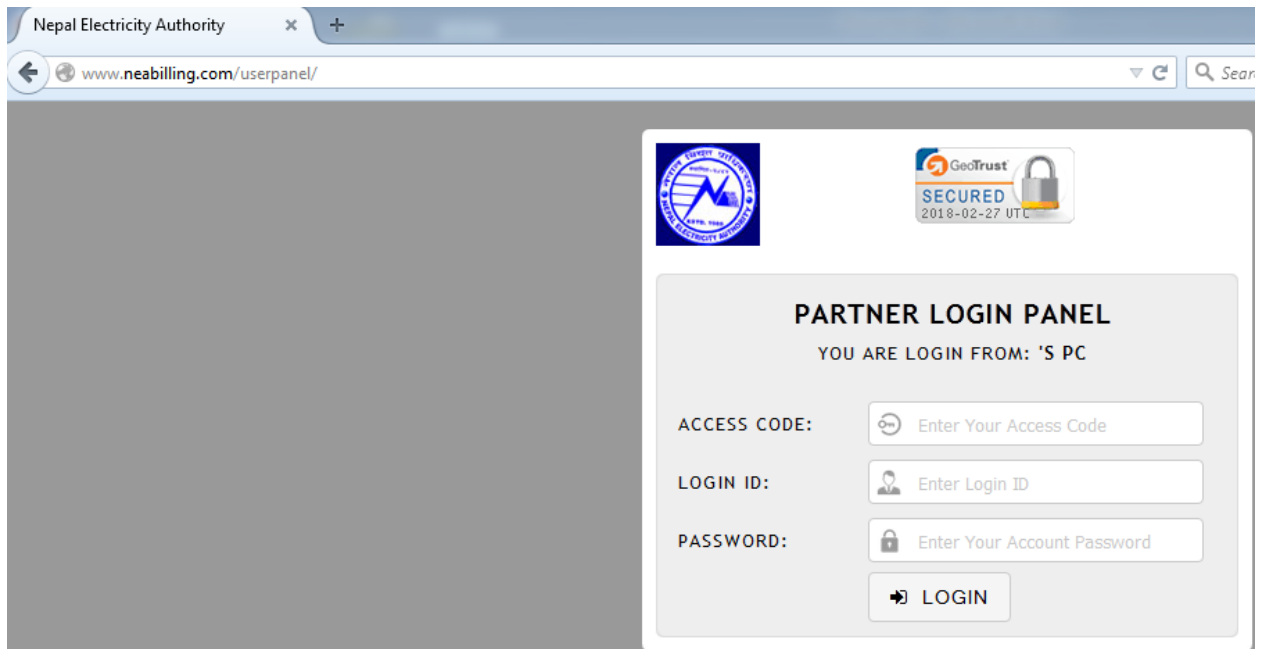
How To Reconciliation the Consumer payment and Bank Deposit by Third Party Vendor.

1. First you have subscribe Online Banking system from your Collection Bank to view your Bank account statement.

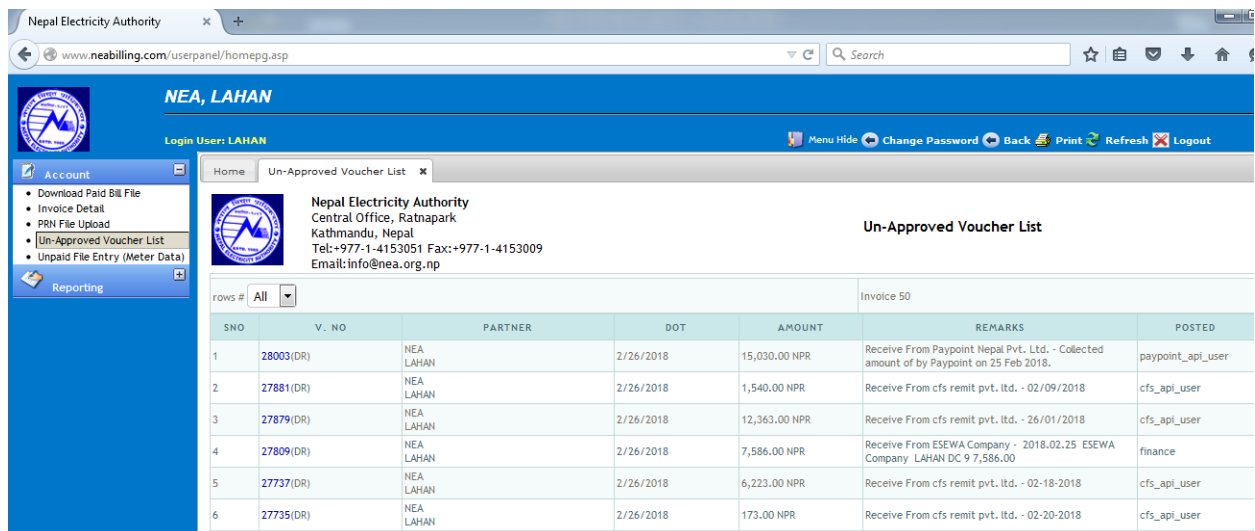
2. To check the amount deposited by different vendor to your branch bank Account.

How to check:

-Log on Online Server(KTM)



- CLICK ON UNAPPROVE Voucher List



- Click on V.No.(Voucher Number)

NEA

Siraha, Lahan
LAHAN, NEPAL
9843230038



Agent Invoice

Invoice No 28003 Voucher Date:02/26/2018

Agent Paypoint Nepal Pvt. Ltd.

Amount 15,030.00 NPR

(cr)

Descriptions

Payment for LAHAN - Collected amount of by Paypoint on 25 Feb 2018.

Posted By:paypoint_api_user

02/26/2018 4:28:47 PM

Approve

Office contacts:
Nagpokhari, Naxal, Kathmandu, Nepal
Tel: +977-01-4413877, 4413879
email: info@paypoint.com.np, http://paypoint.com.np

26 February 2018

NIC Asia Bank Ltd
Kamaladi, Kathmandu

Subject: NEA Fund Transfer

Dear Sir,

We hereby request you to debit our account maintained at NIC Asia Bank Ltd. (Account No. 3241499496524001) and credit following accounts:

Account Name	Bank	Account Number	Amount
NEA Chapagaun SDC	NIC Asia	4141497779524001	10774.00
NEA Chabahil DC	NIC Asia	1841497714524003	25278.00
NEA Bhaktapur	NIC Asia	0841497718524001	13835.00
NEA Kritipur DC	NIC Asia	3941497716524001	745.00
NEA Janakpur	NIC Asia	3141497709524001	5490.00

- Here you can find your Branch name, bank , account Number and deposited amount by PAYPOINT Vendor.

NEA

Siraha, Lahan
LAHAN, NEPAL
9843230038



Agent Invoice

Invoice No	27881	Voucher Date:02/26/2018
Agent	cfs remit pvt. ltd.	
Amount	1,540.00 NPR	

(cr)

Descriptions
Payment for LAHAN - 02/09/2018

Posted By:cfs_api_user
02/26/2018 4:00:47 PM

Approve

- Here CFS Remit deposited the amount to you Branch bank account.

NEA

Siraha, Lahan
LAHAN, NEPAL
9843230038



Agent Invoice

Invoice No	27809	Voucher Date:02/26/2018
Agent	ESEWA Company	
Amount	7,586.00 NPR	

(cr)

Descriptions
Payment for LAHAN - 2018.02.25 ESEWA Company LAHAN DC 9 7,586.00

Posted By:finance
02/26/2018 1:36:40 PM

Approve

Transaction Details
×

Created By	NEA ESEWA MAKER	
Corporate House	eSewa Fonepay Pvt. Ltd.	
Transaction Date	2018-02-26 12:02:47.0	
Request Unique Id	CE-39EL8XOR2E:F1SOFT	
Amount (NRs)	7,586	
Remarks	Lahan25 FEB	
Transaction Status	Success	

Bank Name	Account Name	Account Number	Transaction Date	Status
NABIL BANK →	ESEWA FONEPAY PVT. LTD.	1701017501165		
NIC ASIA BANK ←	NEA-LAHAN	3641497711524001		

- Here you can see ESEWA deposit Voucher.

-Now Check the collection Amount from mpower Collection Report for Individual Vendor of respective COLLECTOIN DATE

-Check deposit Amount to your Bank Account Statement.

-If the amount from Bank Statement, mpower collection report and Online server(KTM) Un-Approved Voucher are matched then you have to click on APPROVE for confirmation.